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TRAINING LEARNING CARING

COURSE INFORMATION



Institute of
Leadership &
Management
Centre

REFLECT Level 2 Qualifications in Effective Team Member Skills

“Effective practice in the early years requires committed enthusiastic and reflective practitioners with a breadth and depth of knowledge, skills and understanding.” (DFES, 2005)

The ILM Level 2 Award and Certificate in Effective Team Member Skills have been designed to provide practicing team members and potential team leaders with the knowledge and skills that will assist their personal development and enable them to become more effective in their workplace.

The Award: The Award is a concise qualification designed to give learners a basic knowledge of the various roles, functions and responsibilities within a team and the limits of their authority and accountability. The mandatory unit in ‘Developing yourself as an effective team member’ is a good starting point for those who are new to their roles, or for aspiring leaders who wish to gain a solid understanding of team dynamics and effective leadership.

The Certificate: The Certificate has been designed to develop the knowledge and team skills that practicing team members and potential team leaders require to become more effective in their workplace and to lead a successful team.

Progression: As you progress in your career there are a number of ILM qualifications that can help you in your new role, recognise your knowledge and achievements and prepare you for your next move. On completion of the Award or Certificate, you may choose to further develop your management skills with the ILM Level 2 Award or Certificate in Team Leading or the ILM Level 3 Award, Certificate or Diploma in First Line Management.

Qualification Overview:		
	Level 2 Award in in Effective Team Member Skills	Level 2 Certificate in Effective Team Member Skills
Notional Credit Value	<ul style="list-style-type: none"> • 3 credits 	<ul style="list-style-type: none"> • 13 credits
Guided Learning Hours	<ul style="list-style-type: none"> • Minimum 11 hours 	<ul style="list-style-type: none"> • Minimum 48 hours
Duration	<ul style="list-style-type: none"> • 3 Months 	<ul style="list-style-type: none"> • 6 Months
Structure	<ul style="list-style-type: none"> • Induction - one hour • Tutorial support - at least one hour • One mandatory unit with a credit value of 3 	<ul style="list-style-type: none"> • Induction - one hour • Tutorial support - at least two hours • Two mandatory units with a combined value of 13
Assessment - mandatory units	<ul style="list-style-type: none"> • Reflective Review 	<ul style="list-style-type: none"> • Reflective Knowledge Review and • Reflective Review
Entry Requirements	There are no formal entry requirements, but participants will normally be working within a team in order to use their workplace experiences as the basis for their learning.	

Please note these ILM Vocationally Related Qualifications (VRQs) are part of the Qualifications and Credit Framework (QCF), applicable in England, Wales and Northern Ireland, providing successful candidates with transferable qualification credit.

Overview of Units:

Ref	Unit Title	NCV*	Mandatory
M2.33	Developing Effective Team Member Skills	10	C
M2.34	Developing Yourself as an Effective Team Member	3	A C

* Credit value Candidates must complete the associated mandatory units for their qualification, marked A = Award and C = Certificate, then choose from the remaining units to make up the required minimum credit value - check with us for further advice.

Accreditation: Institute of Leadership and Management Level 2 in Effective Team Member Skills

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Institute of Leadership & Management Centre



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